

sddec19-04: Instructor Certification Website

Week 2 Report

February 7 - February 15

Team MembersMaxwell Talley — *Scribe*David Bane — *Facilitator*Christine Hicaro — *Group Admin*Ryan Menster — *DB Admin***Summary of Progress this Report**

This week we met with Nathan, a student who worked on the Farrell's website last summer. He gave us more details about the project, what they want from the website, and where to start. We also scheduled a meeting with Anita, our contact at Farrell's, to further discuss expectations and answer any questions we have. In addition, we worked on the project plan.

Pending Issues

Finish project plan and reflection

Plans for Upcoming Reporting Period

Meet with Anita, our contact at Farrell's. Research technologies to use in the project. Complete the project plan and reflection.

Individual Contributions

Team Member	Contribution	Weekly Hours	Total Hours
Maxwell Talley	Work on project plan Talk with Farrell's	2	3
David Bane	Work on project plan Talk with Farrell's	2	3
Christine Hicaro	Work on project plan Contact Nathan and Anita and set up meetings Talk with Farrell's	2	4
Ryan Menster	Work on project plan Talk with Farrell's	2	3